

## AGREEMENT

By this agreement our two organizations, the Illuminating Engineering Institute of Japan (IEIJ) and the Illuminating Engineering Society (IES) pledge continuing cooperation in their related areas of interest devoted to the art, science and practice of illumination. Matters not covered in the following clauses shall be subject to discussion and coordination between the two organizations.

Both the Japanese version and the English version of this Agreement shall have the same effect and force.

Both organizations concur that the Agreement is aimed apolitically at facilitating academic exchanges and cooperation between the two organizations, and shall be construed and executed in the extent of the laws of both countries.

The following are the specific terms of the Agreement.

### I. MEMBER ACTIVITIES.

#### a. Attendance at Meetings.

Members of one organization shall enjoy the privilege of attendance at and participation in conferences and general meetings of the other organization on the same basis as members of the other organization. This privilege shall include "open study" meetings and "technical committee" meetings.

#### b. Publication.

All publications of one organization shall be made available to members of the other organization at member rates.

#### c. Membership.

All who are members of one organization and who meet membership requirements of the other organization may apply for membership in that organization without need for formal references and without payment of initiation, application, or entrance fees. Applicants shall obtain certification of their membership from the chief staff officer of their organization in lieu of such formal references. Applicants are, however, required to pay the organization's membership dues in order to be considered a member.

#### d. Student Participation.

Student members of either organization may be invited to participate in student conferences of the other Society by attendance and presentations. Presentations made by student members of the guest organization shall be judged by the same criteria as those of the host organization but shall not be eligible for host organization prizes, if any. Arrangements for meeting the expenses of guest student members shall be the responsibility of the guest organization.

Each organization may sponsor a student member to make one presentation per annum at a student competition (or its equivalent) of the other organization. The presentation by the guest student member shall be eligible for host organization prizes. Arrangements for meeting the expenses of the sponsored student shall be the responsibility of the guest organization.

e. Identification.

Members of either organization availing themselves of the privileges under this Agreement shall furnish to the other organization appropriate identification of their membership in their organization. This applies particularly to attendance at meetings and the purchase of publications.

## II. ORGANIZATIONAL ACTIVITIES.

a. Observers.

The governing body of each organization shall name a member who may be invited as an observer to those meetings of the other organizations governing body at which matters of mutual interest to both organizations are to be discussed.

b. Communications.

Each organization shall provide to the other organization announcements of conference programs, future meeting dates and locations, and news of mutual interest which shall be published in appropriate publications of the other organization such as journals, newsletters, and conference programs.

Each organization may republish in its general publications articles appearing in the publications of the other organization, without permission, provided appropriate credit for the source appears with the articles and further provided that the rights of author's are protected, where appropriate.

However, the reproduction of research or technical papers and/or other articles, of which the authors have retained publication control, shall be subject to prior approval in writing by the authors.

c. Technical Publications Depositories.

Each organization may designate one or more libraries in the country of the other organization as a depository for its technical periodical-publications on a reciprocal complimentary basis. Selection of such depositories shall be made with the recommendation and advice of the other organization and shall take into consideration the existence of organizations which participate already on a fee or exchange basis.

d. Technical Activities.

Each organization shall encourage its technical segments to plan and to execute international events in collaboration with the related counterparts of the other organization in order to stimulate mutual exchange of technical information.

Such involvement may be undertaken in three forms: Co-sponsorship, Participation, and Cooperation. When undertaking any such joint events, it is desirable that, at the initial stage of any such program, a document setting forth the written understanding of the effort shall be exchanged between the organizations to define clearly their mutual roles and responsibilities. The various levels of involvement are defined as:

- Co-sponsorship: Both organizations shall have an equal part in planning an event and in the technical content. One organization shall be designated as the Administrative Organization. The written understanding shall include provisions for handling the budget and any income from the event.
- Participation: Each organization (guest) may participate in events planned and held by the other organization (host). Participation of the guest organization shall be limited generally to the presentation of papers and attendance.
- Cooperation: One organization shall be the sponsor. The involvement of the other organization shall be primarily that of lending its name to the event.

### III. REVIEW, AMENDMENT, AND TERMINATION.

This Agreement shall be reviewed by both organizations quinquennially so that the current needs of the membership of both organizations may be served.

Amendments of this Agreement may be made at any time, subject to application in writing by one organization and approval by the governing bodies of both organizations.

This Agreement may be terminated by either organization by giving six months written notice to the other.

Signing date: December 1, 2019

For the ILLUMINATING ENGINEERING SOCIETY

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Executive Director: Tim Licitra

For the ILLUMINATING ENGINEERING INSTITUTE OF JAPAN

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President: Hisanori Toyoshima